

Board of Education

February 20, 2018

Schrup Family Board Room

Present: Jan Sigwarth, Kelley Schiesl, Sharon Wulfekuhle-Hefel, Brian Kane, Cheryl Syke, Brian Sullivan and Kevin Mullen

Absent: Fr. Rosonke, Fr. Hauer and Todd Link

Staff Present: Kathy Abba, Todd Wessels and Carol Trueg

Meeting began with prayer at 5:30 p.m. Brian Sullivan announced there would be a brief Executive session at the end of the meeting.

Approval of Minutes

- **Sharon Wulfekuhle-Hefel moved to approve the January 16, 2018 meeting minutes as presented. Brian Kane seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Kelley Schiesl moved to accept the committee minutes and reports as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Chief Administrator Report

Carol congratulated the Wahlert Catholic wrestling team on their championship win at State. This was Wahlert Catholic's 64th state championship and extends the streak of consecutive calendar years with a championship to 20.

Resurrection is one of 50 private schools selected to be nominated for National Blue Ribbon School status out of the 113 that submitted applications. Although achieving this stage does not guarantee Resurrection will be named a Blue Ribbon School, previous history suggests Resurrection will likely earn this honor.

As of February 17, 1,200 students have pre-registered for the 2018-19 school year. This is significantly behind last year's number on a similar date and could be partially due to the erratic school schedule since the beginning of the year. School staff are working to get parents to commit for next year as well as tracking those who are not coming. Pre-k registration is doing well with 229 students now registered, significantly higher than last year's certified number of 202. FACTS Tuition Assistance Help Nights will be held on February 20 and March 1.

Carol commented that Rebecca Mueller, Director of Enrollment, has done an excellent job in her first year of organizing the recruitment process and of communicating with current and potential families.

Sharon Wulfekuhle-Hefel asked if there is financial help for those families who struggle to pay the \$50 pre-registration fee. Carol confirmed those families can reach out to their parishes for assistance.

Elementary Long-Range Plan

Carol Trueg gave a PowerPoint presentation updating the board on the current status of the elementary long-range plan and asked board members to reach a consensus on how to move forward. The board reviewed concerns expressed by Archbishop Jackels, which include identifying needs versus wants of the project, determining how much to invest in the project while considering the declining population of Catholic Schools nationally, and making sure pastors of supporting parishes are involved in the decision-making process. The board discussed different ideas in-depth and asked for a cost comparison to review at the March meeting.

Kari Nickol, Kathy Abba and Carol Trueg recently met to discuss the fundraising process for Platform for Excellence and recommended hiring a consulting firm to help guide fundraising. Request for proposals were sent to five firms and four responded with bids. Staff will continue to vet the proposals to determine which firm will best help steer the process.

- **Brian Kane motioned to authorize staff to incur costs up to \$18,000 to hire a consulting firm to help guide fundraising for the project. Kelley Schiesl seconded. The motion carried.**

Notification of Reduction

In compliance with Archdiocesan policy regarding reduction of contracted staff, it was moved that Holy Family is to notify all certified staff in writing of the possibility of reduction for the 2018-2019 school year. If reductions become necessary, a recommendation will be made at the March Board of Education meeting to reduce specific staff whose names are then brought forward.

- **Jan Sigwarth moved to approve the notification of reductions. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Executive Session

- **At 6:25 p.m., Executive session was convened.**
- **At 6:45 p.m., Executive session ended.**

The meeting adjourned at 6:45 p.m.

Next Meeting: Tuesday, March 20, 2018