

**Board of Education
March 20, 2018
Schrup Family Board Room**

Present: Cheryl Syke, Todd Link, Brian Kane, Sharon Wulfekuhle-Hefel, Brian Sullivan, Jan Sigwarth, Fr. Hauer, Kevin Mullen

Absent: Kelley Schiesl, Fr. Steve Rosonke

Staff Present: Kathy Abba, Carol Trueg, Kari Nickol

Guest Present: Travis Zajac

Meeting began with prayer at 5:31 p.m.

Travis Zajac, Wahlert teacher and coach, was introduced to the group. Travis is currently working towards his administrator endorsement and is required to attend Board of Education meetings as part of his program.

Approval of Minutes

- **Kevin Mullen moved to approve the February 20, 2018 meeting minutes as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Brian Kane moved to accept the committee minutes and reports as presented. Todd Link seconded. The motion carried.**

Chief Administrator Report

Carol Trueg congratulated coach Joel Allen and the Wahlert Catholic wrestling team on their state championship, the 64th state championship in Wahlert history.

As a follow-up to discussions regarding student safety, particularly in terms of locker rooms, administrators have worked to develop protocols to ensure students understand expectations for behavior as well as expectations for coaches and moderators. Protocols include documented supervision procedures for both physical education and athletics, improving educational programming at all grade levels to ensure students understand expectations for behavior and have tools necessary to respond appropriately to bullying and harassment, and making sure consistent processes are in place for administrative action when incidents are reported.

Carol announced Wahlert Catholic, St. Columbkille, Holy Ghost, St. Anthony, Our Lady of Guadalupe and Resurrection have all been accepted into the Summit Learning platform, which will now be utilized at the elementary, middle and high school levels through the EDGE program.

A total of 1,432 students have preregistered for the 2018-2019 school year, which is behind last year's number of 1,443. Highlights include kindergarten, which will surpass projection, and Pre-K, which is 40 students ahead of 2017-2018 numbers.

School Safety

Carol highlighted steps that have been and continue to be taken in response to the recent school shooting in Parkland, Florida. Holy Family is working closely with the Dubuque Police Department, which has met with faculty and staff and has supervised lockdown drills at all sites. Going forward, lockdown drills will be performed annually during the first 30 days of the school year and again during the first 30 days of the new year.

Todd Link questioned whether administrators have the resources they need to make sure students are safe and, if not, suggested the Board step in to make sure funding is in place so resources are accessible. The current focus has been on actions that should be taken to ensure school safety including making sure doors are locked, entrances and exits are controlled and secure, and cameras are in place and working at every door. Administrators will continue to discuss the best ways to make sure all students are safe.

Approval of 2018-2019 Budget

Kathy Abba highlighted the 2018-2019 Capital and Operating Budget, which was sent to the board electronically. There was great discussion regarding the highlights of the 2018-2019 budget.

Board members discussed whether Building on Faith funds should be used to pay off debt instead of letting it ride with the hope that the market will continue to do well. Kathy noted this was on the agenda for Finance Committee at the next meeting. Board members will be invited to attend.

- **Fr. Hauer moved to approve the 2018-2019 Capital and Operating Budget as presented. Cheryl Syke seconded. The motion carried.**

2018-2019 Teacher/Administrator Contracts

- **Todd Link moved to approve contracted staff for 2018-19 not to exceed a total of 143.2 FTE. Fr. Hauer seconded. The board approved.**

Transfer of Funds from Wells Fargo Vianney Account

A recent statement from the Vianney fund invested with Wells Fargo was included in the packet. Funds in this account are used for tuition assistance and Kathy Abba requested that funds in the Wells Fargo Vianney account be transferred to the Archdiocese where other tuition assistance funds are located. This will help streamline investments and scholarships processing.

- **Fr. Hauer moved to approve the transfer of funds from the Vianney account to the Archdiocese. Brian Kane seconded. The motion carried.**

Meeting adjourned at 6:21 p.m.

Next Meeting: April 10, 2018 at 5:30 p.m.