

**Board of Education**  
**May 15, 2018**  
**Schrup Family Board Room**

**Board Members Present:** Todd Link, Brian Kane, Jan Sigwarth, Sharon Wulfekuhle-Hefel, Kelley Schiesl, Fr. Rosonke, Brian Sullivan, Kevin Mullen, Cheryl Syke

**Absent:** Fr. Hauer

**Staff Present:** Carol Trueg, Kathy Abba and Todd Wessels

**Guests Present:** Scott Leibfried and Travis Zajac

Meeting began with prayer at 5:32 p.m.

Brian Sullivan introduced and welcomed incoming board member, Scott Leibfried, who will represent St. Anthony and Nativity parishes beginning in the 2018-2019 school year.

**Approval of Minutes**

- **Todd Link moved to approve the April 10, 2018 meeting minutes as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

**Consent Agenda Items**

Committee minutes and reports from system administrators were included in the packet for review.

- **Todd Link moved to accept the committee minutes and reports as presented. Fr. Rosonke seconded. The motion carried.**

**Chief Administrator Report**

Carol Trueg invited board members to be honored guests at Wahlert Catholic's graduation ceremony on Sunday, May 20, at 2 p.m. in the Wahlert gymnasium. Board members with a child graduating will have the opportunity to present diplomas to their children.

A special Board/Finance Committee meeting will be held on Monday, May 21 at 5:30 p.m. to discuss Holy Family debt. At this meeting, Finance Committee members will present a case for staying the course with our debt, while management will present a recommendation to get out of debt at this time.

The June Board of Education meeting will be held a week later on Tuesday, June 26. A reminder will be sent out to the group.

The donor board is now on display across from the Wahlert cafeteria and the Hall of Honor is on display across from the Schrup Family Board Room. Carol thanked Kari Nickol for her hard work on all donor signage throughout the building. Landscaping has been completed in front of Wahlert.

A total of 1,514 students have preregistered for the 2018-2019 school year. Rebecca Mueller continues reach out to those who have not yet preregistered.

The Wahlert Catholic Baccalaureate Mass will be held Wednesday, May 16 at 7:00 p.m. Archbishop Jackels will preside.

CCS Fundraising presented their final report on Monday and a copy of the report was distributed to board members. Carol Trueg, Kathy Abba and Kari Nickol will take some time to review the results and formulate next steps.

### **Debt Update**

Kathy Abba updated the board on the details of Holy Family debt in preparation for Monday's meeting with the Finance Committee. A proposed agenda was distributed and approved. The Finance Committee will take time to present their case for staying the course, management will take time to present their recommendation for paying off the debt, and Rick Runde from the Archdiocese of Dubuque will also present his recommendation. The meeting will adjourn without a final decision being made and board members will discuss recommendations at the June Board of Education meeting. Materials were also distributed to board members for review before Monday's meeting.

A letter from Holy Spirit Parish was distributed board members outlining a proposal to create a new financial philosophy to support the Holy Family school system.

- **Brian Kane moved to forward the Holy Spirit Parish letter to the Assessment Committee for their review. Cheryl Syke seconded. The motion carried.**

### **2018-2019 Employee Handbook**

The 2018-2019 Employee Handbook was included in the packet for review and approval.

- **Kelley Schiesl moved to approve the 2018-2019 Employee Handbook as presented. Sharon Wulfekuhl-Hefel seconded. The motion carried.**

### **Candidate Approval**

Recommendations for the hiring of Andrea Kirby, second grade teacher at Holy Ghost, and Bayleigh Brimeyer, kindergarten teacher at Holy Ghost, were included in the packet.

- **Fr. Rosonke moved to approve the hiring of Andrea Kirby and Bayleigh Brimeyer. Todd Link seconded. The motion carried.**

Meeting adjourned at 6:33 p.m.

**Next Meeting:** Tuesday, June 26 at 5:30 p.m.