

## **Board of Education**

**October 17, 2017**

### **Schrup Family Board Room**

**Board Members Present:** Brian Sullivan, Brian Kane, Kelley Schiesl, Fr. Rosonke, Jan Sigwarth, Sharon Wulfekuhle-Hefel, Fr. Hauer and Kevin Mullen

**Absent:** Cheryl Syke and Todd Link (Todd arrived in time for the elementary work session)

**Staff Present:** Todd Wessels, Kathy Abba, Kari Nickol and Carol Trueg

Meeting began with prayer at 5:16 p.m.

#### **Approval of Minutes**

- **Fr. Rosonke moved to approve the September 19, 2017 meeting minutes as presented. Kelley Schiesl seconded. The motion carried.**

#### **Consent Agenda Items**

Committee minutes and reports from system administrators were included in the packet for review. Brian Sullivan noted that the Advancement Committee minutes indicated he was absent, but they should have read that Kendra Sullivan was not present. Advancement minutes will be amended to say Kendra Sullivan was not present.

- **Brian Kane moved to accept the committee minutes and reports with the Advancement minutes as amended. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

#### **Chief Administrator Report**

A total of 90 juniors signed up for the 70 spots on Kairos, proving the power of this retreat. Efforts are being made to add a third retreat so all students can be accommodated.

Three schools, including Resurrection, St. Columbkille and Mazzuchelli, have qualified to apply for Blue Ribbon School status. To be eligible for consideration, all grade levels and all statistically relevant subgroups must average performance at the 85<sup>th</sup> percentile.

A certified enrollment of 1,682 was submitted to the state on October 2. This is down from last year's certified enrollment of 1,698.

A STO (School Tuition Organization) contribution form was given to each board member. Carol highlighted the benefits of contributing to STO in her report. Board members were asked to encourage someone to give to this program, which is an important part of assistance for Holy Family families.

### **2017 Fiscal Year Audit**

Kathy Abba distributed the 2017 year-end audit report from Honkamp Krueger & Co., P.C. for review and approval. In general, all revenues and expenses were consistent with the previous year. Holy Family received a clean, unqualified audit opinion with no exceptions.

Significant deficiencies identified by the auditors include recording of pledge receivables and recording of accounts payable. There were a couple invoices that should have been recorded in prior fiscal year, but were missed.

- **Sharon Wulfekuhle-Hefel moved that we accept the fiscal year 2017 audit as presented. Kelley Schiesl seconded. The board approved.**

### **Chief Administrator Evaluation**

The Chief Administrator evaluation will be distributed at the November meeting.

### **Executive Session**

- **At 5:42 p.m., Brian Kane moved and Fr. Hauer seconded to convene Executive session.**
- **At 6:02 p.m., Brian Kane moved and Fr. Hauer seconded to conclude Executive session.**
- **The meeting adjourned for the elementary work session at 6:03 p.m.**

**Next Meeting: Tuesday, Nov. 21 at 5:30 p.m.**