

# Wahlert Catholic Parent-Teacher Conference Scheduling

Wahlert Catholic High School will be offering Parent-Teacher Conferences on the following dates this Fall: Wednesday, October 10, 4:00-8 p.m., and Thursday, October 18, 7:30 – 9 a.m. and 4:00-8 p.m. All conferences will be scheduled conferences and teachers will meet you in their classrooms. **Starting Saturday, September 29, 2018 at 8:00 a.m.** you will be able to follow the instructions below and schedule your conferences. A school map and teacher classroom list is attached to assist in scheduling. If you have any questions or do not have internet access, please contact Deb or Karen in the Wahlert Office by calling 563-583-9771 for help scheduling your conferences.

- 1: Log on to: <http://www.myschoolsystems.com/holyfamilydbq/Wahlert>
  - 2: Enter your student's first and last name in the boxes.
  - 3: Enter your access code which is your **student's last name**.
  - 4: Click on Login.
- Once logged in you will see a listing of your student's teacher(s).
- 5: To schedule a conference, click on the schedule button next to the teacher that you would like to schedule a reserved appointment.
  - 6: You will see a listing of times that each teacher has available.
  - 7: Click on the button next to the time you wish to schedule a conference.
  - 8: Click schedule time and you are finished.

## Student Login

Student's First Name:   
Student's Last Name:   
Access Code:   
(School Defined)

Access code is student's last name

Login

[Forgot password?](#)

Conference Schedule for Connor Belken

	Teacher	Class	Room	Date	Time	
<input type="button" value="Schedule"/>	Decker	Math		---	---	
<input type="button" value="Schedule"/>	Campbell	PE		---	---	
<input type="button" value="Schedule"/>	Smith	Government		---	---	
<input type="button" value="Schedule"/>	Gaul, Sandy	English		---	---	
<input type="button" value="Schedule"/>	Kuhl	Theology		---	---	

Click on the word Schedule to the left of each teacher listed to schedule an appointment. Conference times will be in 5 minute increments. *Reminder to leave time between meetings for travel throughout the building of at least 5 minutes.*

Enter your Email Address to receive a reminder of your appointment:

Enter an email address if you would like a reminder sent to you.

# Parent-Teacher Conferences Faculty Listed Alphabetically

October 2018

Allen, Joel	Rm. 121	Lenart, Katie	Guidance Office
Behnke, Aaron	Rm. 50	Leonard, Nancy	Rm. 225
Berning, Tim	Rm. 206	Li, Nan	Rm. 229
Brace, Elizabeth	Rm. 205	Lofte, Abigail	Rm. 104
Budde-Bandy, Debbie	Guidance Office	Michel, Jenna	Rm. 17
Campbell, Sean	Rm. 215	Oberfoell, Bob	Rm. 204
Collins, Amanda	Rm. 207	Olivera, Trini	Rm. 227
Conlon, Cathy	Rm. 238	Plumley, Molly	Rm. 58
Conlon, Sarah	Rm. 18	Pusateri, Allison	Rm. 118
Decker, Tyler	Rm. 212	Ressler, Barbara	Rm. 237
Ehrmann, Tim	Rm. 202	Rollins, Ralph	Rm. 117
Finley, Clay	Rm. 115	Ropeter, Tamra	Rm. 203
Gaul, Sandy	Rm. 231	Schira, Natalie	Rm. 235
Gaul, Sr. Kay	Rm. 102	Schrivers, Korrin	Rm. 210
Gee, Nathaniel	Rm. 103	Scott, Peter	Rm. 208
Kelley, David	Guidance Office	Smith, Cole	Rm. 119
Koetz, Katie	Rm. 105	Traylor, Richard	Rm. 46
Kuhl, Jim	Rm. 101	Varley, Becky	Rm. 223
Leeson, Kyle	Rm. 201	Zajac, Travis	Rm. 236

# Wahlert Catholic High School

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Abbreviations & Symbols	
	Music practice Rooms (47A-I)
	Girls Locker Room
GLCO	Coaches Office
AO	Activities Office
CM	Campus Ministry
	Elevator
	Stairs
RR	restroom
M	Mazzuchelli using

