

Board of Education
August 21, 2018
Schrup Family Board Room

Board Members Present: Scott Leibfried, Fr. Gibbs, Jan Sigwarth, Cheryl Syke, Sharon Wulfekuhle-Hefel, Kelley Schiesl, Fr. Rosonke, Todd Link, Kevin Mullen, Brian Kane

Staff Present: Kathy Abba and Carol Trueg

Meeting began at 5:32 p.m. with prayer and an introduction of board members.

Approval of Minutes

- **Brian Kane moved to approve the June 26, 2018 meeting minutes as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Todd Link moved to accept the committee minutes and reports as presented. Brian Kane seconded. The motion carried.**

Chief Administrator Report

The redesigned Holy Family website was launched on August 20 and features a mobile-friendly, contemporary design, a searchable/sortable staff directory, a Google calendar that allows multiple school selection and much more. Carol thanked Zoe Houlihan, Director of Marketing, for her hard work getting this ready in time for the start of school.

The search continues for a new Director of Advancement to replace Kari Nickol. Carol will keep the board updated on the process of filling this important position.

Nearly 40 Holy Family teachers and administrators attended Summit training over the summer. Carol was among the group that traveled to Detroit and came away more excited about the potential for providing an even stronger education to students through personalized learning.

This year's catechetical theme is "Witness for Christ." It ties into the United States Conference of Catholic Bishops' theme for this year, "Enlisting Witnesses for Jesus Christ," and challenges students, faculty and staff to be witnesses to the truth of our faith. Carol thanked Father Phil Gibbs for his presentation to faculty on the Catholic identity day.

A significant amount of time has been spent this summer addressing school safety. On Friday, August 17, all Holy Family faculty and staff participated in an active shooter training conducted by the Dubuque Police and Fire Departments. The drill consisted of presentations from the police on planning for an active shooter event and from the fire department on bleeding control. The day ended with a drill complete with gunshots and barricading rooms. Carol thanked the Dubuque Police and Fire Departments for their help with this.

A total of 1,605 students have pre-registered for the 2018-2019 school year. Carol shared a pre-registration chart with board members showing where numbers are according to projections. The board discussed.

Long-range Planning

Carol Trueg updated the board on the progress of the long-range plan. Constituents who met with CCS Fundraising in the spring expressed that they want to see a comprehensive plan for Holy Family's future before they invest in a capital campaign. With that in mind, Carol Trueg, Kathy Abba and Kari Nickol spent time this summer working with educational consultant Ali Fuller on a plan that is grounded in the Platform for Excellence, but emphasizes planning not fundraising. Carol presented this plan to board members and will ask for recommendations of individuals who could help pull the plan together through the work of a small committee.

Debt Subcommittee

As requested by the Finance Committee at its presentation on the Holy Family debt in May 2018, a debt subcommittee will be formed to review the debt annually. Members of this subcommittee will consist of the acting board chair, two additional board members, and two Finance Committee members. The debt subcommittee will be tasked with reviewing the debt annually and setting parameters to signal if/when to get out of debt. Kathy Abba highlighted a preliminary draft of expectations of this committee, which will be subject to revision once the committee meets.

- **Brian Kane moved to nominate Cheryl Syke, Kelley Schiesl and Todd Link to serve on the debt subcommittee. Kevin Mullen seconded. The motion carried.**

Verify Email Votes for Teacher Contracts

Carol thanked board members for their quick response to email votes for teacher contracts over the summer.

- **Fr. Rosonke moved to verify the email votes for the contract release of Amanda Canganelli, Chris Jasper and Kristin Harrington, increasing Katie Bormann's contract to 1.0, and offering contracts to Peter Scott, Molly McAndrew and Jennifer Elbert. Kevin Mullen seconded. The motion carried.**

Meeting adjourned at 6:34 p.m.

Next Meeting: September 18, 2018 at 5:30 p.m.