

Board of Education

October 16, 2018

Schrup Family Board Room

Present: Fr. Steve Rosonke, Sharon Wulfekuhle-Hefel, Jan Sigwarth, Brian Kane, Todd Link, Fr. Phil Gibbs, Kelley Schiesl, Cheryl Syke and Kevin Mullen. Scott Leibfried joined via conference call.

Staff Present: Kathy Abba and Carol Trueg

Meeting began with prayer at 5:31 p.m.

Approval of Minutes

- **Sharon Wulfekuhle-Hefel moved to approve the September 18, 2018 meeting minutes as presented. Jan Sigwarth seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Fr. Phil Gibbs moved to accept the committee minutes and reports as presented. Kevin Mullen seconded. The motion carried.**

Chief Administrator Report

Carol Trueg congratulated St. Columbkille and Resurrection for earning national ribbons. St. Columbkille was the only school in Iowa that earned a Green Ribbon for excellence in environmental activities. Resurrection won its second Blue Ribbon for educational excellence and is one of six Iowa schools and one of 49 non-public schools nationwide to earn the award.

Approximately 40 faculty members involved in personalized learning traveled to Minneapolis October 15-16 for the Summit Fall Convening where they were given an opportunity to review the Summit program, ask questions and network with other schools implementing Summit.

Carol thanked Kevin Schmitt, Partner at Honkamp Krueger, for presenting benefits of using 529 plans for K-12 tuition at a lunch and learn on October 8. Fourteen non-staff members, both parents and grandparents, attended and the event was well-received.

The 2018-2019 enrollment of 1,639 was certified to the state on October 1. This is two students above where we started the year.

Structural Assessment of Elementary Buildings

A summary of the structural assessment of Holy Family elementary buildings performed by IIW was included in the packet. Kathy Abba highlighted reports for each building.

Strategic Planning

Carol Trueg updated the board on the strategic plan. The list of participants who will be asked to serve on a small advisory committee is being determined. Cheryl Syke and Kevin Mullen will

represent the board. The committee will meet in early November and early December and will be tasked with determining Holy Family's value proposition, how it can be strengthened, and how that message will translate to long-term success. Ali Fuller, educational consultant, will lead the group through this process. An update will be given at the November board meeting and recommendations will be presented in January.

Archdiocesan Policy Review

Board members reviewed the 7000-9000 series of the Archdiocesan policies, summaries of which were included in the packet. Carol reminded the board that Archdiocesan policies supersede any policy the board would make and anything passed by the board would need to fit within those policies.

2018 Fiscal Year Audit

Kathy Abba distributed the 2018 year-end audit report from Honkamp Krueger & Co., P.C. for review and approval. In general, all revenues and expenses were consistent with the previous year. Holy Family received a clean, unqualified audit opinion with no exceptions.

- **Brian Kane moved to accept the fiscal year 2018 audit as presented. Kevin Mullen seconded. The board approved.**

Assessments in arrears

Kathy Abba updated the board on assessments in arrears. After much discussion, the board requested the consolidation agreement language be revised. Staff will propose revised language at the November board meeting.

Meeting adjourned at 6:27 p.m.

Next Meeting: Tues., Nov. 20, 2018