

Board of Education
December 18, 2018
Schrup Family Board Room

Board Members Present: Brian Kane, Fr. Phil Gibbs, Kevin Mullen, Fr. Steve Rosonke, Sharon Wulfekuhle-Hefel, Kelley Schiesl, Scott Leibfried, Cheryl Syke and Jan Sigwarth.

Board Members Absent: Todd Link

Staff Present: Kathy Abba, Bob Noel and Carol Trueg

Meeting began with prayer at 5:32 p.m.

Approval of Minutes

- **Fr. Steve Rosonke moved to approve the November 20, 2018 meeting minutes as presented. Scott Leibfried seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

Brian Kane asked for confirmation that the Debt Committee is disbanding according to the minutes. Those who were present at the meeting highlighted what was discussed. The Debt Committee will not have a scheduled meeting but can convene at any time when needed. An annual process will be put into place and reports will be pulled and shared on a regular basis.

- **Sharon Wulfekuhle-Hefel moved to accept the committee minutes and reports as presented. Kelley Schiesl seconded. The motion carried.**

Chief Administrator Report

Carol Trueg introduced and welcomed Bob Noel, Holy Family's new Director of Institutional Advancement.

Second Chances, an independent consignment store that has raised funds for Holy Family, will close in March 2019. This decision was based on a number of factors, including declining revenue, increased expenses and new competition with the opening of Stuff in 2019. Contact has been made with Stuff to set up a Holy Family account so anyone donating items can request that proceeds go to Holy Family. Cheryl Syke suggested Holy Family provide a repository for used uniforms that can be made available to families. Carol will work with Tessa Petsche on this and report back in January.

Parents with children in personalized learning were given an opportunity to complete a survey about their children's experience in the program. Carol met with Lisa Krapfl to set goals and action steps based on those results. The survey will be offered again in February and May to help track progress.

Clearinghouse data, which tracks Holy Family graduates and their post-secondary education pursuits, was shared with the group. Data from Wahlert Catholic classes of 2005-2013 shows

that 100 percent of students graduate high school, 93 percent go on to college, 96 percent return to college for a second year, and 77 percent have or are projected to graduate college. These percentages are well above the averages for the state of Iowa.

Enrollment for 2018-2019 is currently at 1,647 with two new students starting this week and another three scheduled to start in January.

A letter from Fr. Dwayne Thoman of Holy Spirit Parish was shared with board members. In the letter, Fr. Thoman expressed concern regarding the recent amendment to the Consolidation Agreement to charge interest to those parishes who are late on their assessments.

- **Brian Kane moved to receive the letter from Fr. Thoman and refer to the Executive Committee for a response. Kevin Mullen seconded. The motion carried and this will be added to the agenda for the January board meeting.**

Strategic Planning

The second strategic planning meeting was held on December 3. This meeting's topic was focused on the ideal structure for carrying out strategic initiatives. A recommendation and communication plan will come to the board for approval in January.

2018-2019 Wellness Policy

The 2018-2019 Wellness Policy was included in the packet for review and approval. Cheryl Syke questioned whether recent changes to the national school lunch policy will change anything in the Wellness Policy. If changes are needed the policy will be amended.

- **Sharon Wulfekuhle-Hefel moved to approve the 2018-2019 Wellness Policy as presented. Brian Kane seconded. The motion carried.**

2019-2020 Tuition Rate Approval

A historical look at tuition was included in the packet for review. As in previous years, tuition will increase by \$100 at each level.

- **Scott Leibfried moved to approve the 2019-2020 tuition rates as presented. Brian Kane seconded. The motion carried.**

2019-2020 Early Childhood Rates

A historical look at revenue generated by the Early Childhood centers was included in the packet for review. There will be a 2.55 percent increase in early childhood rates.

- **Brian Kane moved to approve the 2019-2020 early childhood rates. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Kathy Abba reported that a revised teacher salary schedule will be shared with the Finance Committee this week. The goal is to include this in the 2019-2020 budget that will be approved in February or March. The board will review the salary schedule at the January meeting.

Meeting adjourned at 6:10 p.m.

Next Meeting: January 15, 2019