

Board of Education

February 19, 2019

Schrup Family Board Room

Board Members Present: Kelley Schiesl, Brian Kane, Scott Leibfried, Jan Sigwarth, Sharon Wulfekuhle-Hefel, Cheryl Syke, Fr. Gibbs, Fr. Rosonke and Kevin Mullen

Staff Present: Kathy Abba, Todd Wessels, Bob Noel and Carol Trueg

Meeting began with prayer at 5:33 p.m.

Approval of Minutes

- **Sharon Wulfekuhle-Hefel moved to approve the January 15, 2019 meeting minutes as presented. Scott Leibfried seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Brian Kane moved to accept the committee minutes and reports as presented. Kevin Mullen seconded. The motion carried.**

Chief Administrator Report

As of February 19, Holy Family has lost 85 hours of instructional time due to weather with 10 late arrivals/early dismissals and 10 snow days. To make up the time lost, 25 minutes will be added to every school day beginning March 4.

Carol congratulated Bob Noel and the Advancement team for reaching their goal on Eagles Give Day.

Pre-registration is down compared to this time last year, which could be attributed to the days off school and child care costs inhibiting parent's ability to pay the \$50 pre-registration fee. As of February 19, just over 1,000 students have pre-registered for the 2019-2020 school year.

Strategic Planning

Carol Trueg provided an update of progress made on strategic planning. Carol, along with Kathy Abba, Phil Bormann and Zoe Houlihan, meet weekly with educational consultant Ali Fuller to keep the process moving forward. The Strategic Planning Committee also met on February 11 and will continue to meet monthly with a goal to have the plan completed by June. A chart showing Holy Family strengths and areas that require significant focus was shared with board members. Carol asked board members to share any relevant resources that could help with the plan going forward.

Revised Teacher Salary Schedule

Carol Trueg presented the revised teacher salary schedule for board approval, which will be implemented beginning with the 2019-2020 contracts. Work on the new salary schedule began with the HR Committee in the fall and was approved by the HR Committee and then the Finance Committee in January. The total cost to implement the new salary schedule will be an additional \$180,000.

- **Fr. Steve Rosonke moved to approve the revised teacher salary schedule as presented. Kelley Schiesl seconded. The motion carried.**

Notification of Reductions

In compliance with Archdiocesan policy #4111.22 regarding reduction of contracted staff, it was moved that Holy Family administration is to conduct a review of staffing needs for the 2019-2020 school year. If reductions become necessary, a recommendation must be made no later than the March board meeting.

- **Fr. Gibbs moved to approve the notification of reductions. Scott Leibfried seconded. The motion carried.**

Surrender of Insurance Policies

- **Brian Kane moved to surrender all insurance policies where Holy Family is the sole owner and receive cash value of the policies, if any. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

2019-2020 Substitute Handbook

The 2019-2020 Substitute Handbook was included in the packet for review.

- **Brian Kane moved to approve the 2019-2020 Substitute Handbook as presented. Jan Sigwarth seconded. The motion carried.**

2019-2020 Volunteer Handbook

The 2019-2020 Volunteer Handbook was included in the packet for review.

- **Brian Kane moved to approve the 2019-2020 Volunteer Handbook as presented. Kevin Mullen seconded. The motion carried.**

Executive Session

At 6:12 p.m., a motion was made to convene to executive session.

The meeting adjourned at 6:30 p.m.