

Board of Education
May 21, 2019
Schrup Family Board Room

Board Members Present: Scott Leibfried, Sharon Wulfekuhle-Hefel, Cheryl Syke, Brian Kane, Fr. Steve Rosonke, Fr. Phil Gibbs, Kelley Schiesl, Kevin Mullen and Todd Link

Board Members Absent: Jan Sigwarth

Staff Present: Kathy Abba, Carol Trueg, Bob Noel, Todd Wessels, Phil Bormann and Bonnie Sigwarth

Meeting began with prayer at 5:32 p.m.

Approval of Minutes

Minutes from the April 9, 2019 Board of Education meeting were included in the packet for review. Carol Trueg noted that the timing for executive session was incorrect and will be updated.

- **Brian Kane moved to approve the April 9, 2019 meeting minutes pending the correction to the timing of executive session. Fr. Phil Gibbs seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Scott Leibfried moved to accept the committee minutes and reports as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Chief Administrator Report

Carol Trueg introduced Bonnie Sigwarth to the board. Bonnie will take over as Director of Finance when Kathy Abba retires this summer and will be attending board meetings going forward.

Wahlert Catholic's graduation ceremony will be held on May 26. Board members wishing to attend will have the opportunity to process in with Holy Family staff and sit in reserved seats.

Carol thanked board members for completing the board member matrix, which provided information on the current state of the board's diversity. This information will be useful in determining the background and skills new board members should have.

Carol provided a hiring update and current openings were listed in her report.

A total of 1,470 students have pre-registered for the 2019-2020 school year. STO awards were sent out on May 21, which should push more families to pre-register.

Strategic Planning Update

Carol Trueg provided an update of progress made on strategic planning. A handout including a draft of the Portrait of a Graduate and the five organizational priorities was distributed. Board members were asked to provide feedback on year one initiatives. The first of five community meetings will be held on May 28 from 6:30 – 8:00 p.m. to gain feedback from the Holy Family community. The goal is to approve the strategic plan in October.

Consolidation Agreement

Brian Kane highlighted changes made to the Consolidation Agreement including minor edits and updates for consistency. A copy of the Consolidation Agreement will be sent to pastors.

- **Todd Link moved to acknowledge the review of the Consolidation Agreement. Scott Leibfried seconded. The motion carried.**

Spain Trip

Information on a school-approved trip to Spain in June 2020 was included in the packet for review.

- **Brian Kane moved to approve the trip to Spain in June 2020. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Verification of Email Votes for Teacher Candidates

- **Brian Kane moved to verify email votes for the hiring of Riley O'Brien, Kalyn Theill, David Bechard, Victoria Mestre, Lisa Krapfl and Doug Varley, the release of Lori Apel, and the request for sabbatical for Sean Campbell. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Candidate Approvals

Recommendations were made for the hiring of Kathleen Konrardy as the Special Needs Coordinator and personalized learning support, and Kaylee Houlihan as a pre-K teacher at St. Anthony.

- **Todd Link moved to approve the hiring of Kathleen Konrardy and Kaylee Houlihan. Brian Kane seconded. The motion carried.**

Early Childhood Expansion

Kathy Abba highlighted a proposal to repurpose two rooms on the main level of St. Joseph the Worker Early Childhood to take care of 18-month to 36-month children, which was approved by the Finance Committee in April. The goal is to have the rooms ready to accept children at the start of the 2019-2020 school year. The total cost will be approximately \$50,000.

- **Kevin Mullen moved to approve the expansion at St. Joseph the Worker Early Childhood. Scott Leibfried seconded. The motion carried.**

Approval to pay Archdiocesan debt #1765

- **Brian Kane moved to approve the payment in the amount of \$125,000 against Archdiocesan debt #1765. Kelley Schiesl seconded. The motion carried.**

2019-2020 Handbook Approval

- **Fr. Phil Gibbs moved to approve the 2019-2020 Employee Handbook and the 2019-2020 Early Childhood Handbook as presented. Fr. Steve Rosonke seconded. The motion carried.**

Executive Session

At 6:55 p.m., a motion was made to convene to executive session.

At 7:18 p.m., a motion was made to conclude executive session.

The meeting adjourned at 7:18 p.m.