

**Board of Education Meeting
June 18, 2019
Schrup Family Board Room**

Board Members Present: Kevin Mullen, Sharon Wulfekuhle-Hefel, Fr. Phil Gibbs, Todd Link, Brian Kane, Kelley Schiesl, Fr. Steve Rosonke, Cheryl Syke, Scott Leibfried and Jan Sigwarth

Staff Present: Phil Bormann, Bob Noel, Todd Wessels, Carol Trueg and Bonnie Sigwarth

Guest Present: Dan Walsh

Meeting began with prayer at 5:32 p.m.

Dan Walsh was introduced to the group. Dan is a current member of the Finance Committee and will join the board beginning in the 2019-20 school year.

Approval of Minutes

Minutes from the May 21, 2019 Board of Education meeting were included in the packet for review.

- **Sharon Wulfekuhle-Hefel moved to approve the May 21, 2019 meeting minutes as presented. Fr. Steve Rosonke seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review. Fr. Phil Gibbs asked for clarification on the all funds statement. Cheryl Syke suggested taking time to go over finances with new incoming board members.

- **Brian Kane moved to accept the committee minutes and reports as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Chief Administrator Report

This meeting marks the last board meeting for Cheryl Syke, current board chair, who has served on the board for six years. Carol Trueg thanked Cheryl for being a tireless advocate for the system and for helping Holy Family move forward in the HR and strategic planning arenas.

This was also the last board meeting for Carol Trueg. Carol thanked the board for the opportunity to lead the system.

A total of 1,553 students have pre-registered for the 2019-2020 school year. That is an increase of exactly 100 students over last month, largely fueled by increases at Mazzuchelli and Wahlert Catholic due to Chromebook collection of those students who had not preregistered. Carol thanked Kelley Schiesl for her work filling in for Rebecca Mueller during the last three months.

Retirees and other staff who are leaving the system were celebrated at the year-end Mass on June 11.

Strategic Planning Update

The first of five Strategic Planning community input sessions was held on May 28 with 35 community members attending to discuss the topics of Catholicity, Community and Culture. Carol Trueg also met with teachers and staff to go over initiatives in the areas of Catholicity, academics and activities. The next session will be held on July 2 with a focus on recruitment and retention of students. The goal is to approve the strategic plan in October.

Board members discussed how to involve the parishes in the strategic planning process. The group also discussed sharing a summary of what was discussed at the strategic planning sessions with the community with an option for individuals to provide additional feedback. Phil Bormann will work with Zoe Houlihan on getting a communication together.

Resurrection Parish Feasibility Study

Fr. Phil Gibbs updated the board on a feasibility study that was recently completed to assess Resurrection Parish's capability to move forward with a capital campaign to build a new Faith Formation Center. One question that came up through the feasibility study was what Holy Family's involvement would be in the building project. Possible ways Holy Family could be involved were shared and discussed.

- **Brian Kane moved to refer this agenda item for analysis, consideration and response to the Finance and Executive Committees with a goal to have a firmer idea of how Holy Family could contribute by September 3, 2019. Kevin Mullen seconded. The motion carried.**

Board Resolution for the Chief Administrator Position

- **Fr. Steve Rosonke moved that the Holy Family Board of Education name Phillip Bormann as Chief Administrator of Holy Family Catholic Schools. Scott Leibfried seconded. The motion carried.**

Approval of Teacher Candidates

In addition to the teacher candidates who were approved through email votes, Carol Trueg also requested approval of the hiring of Erin Heims to teach pre-K at St. Columbkille and Allison Streck to teach math and science at Mazzuchelli.

- **Todd Link moved to verify email votes for the hiring of Victoria Padilla, Jaime Coll Guillen, Laura Ubeda Conde, Itahisa Gonzalez Lopez, Benjamin Miller, Ashley Zweifel, Kate Burke, Hayley Foley, Megan Knapp and Joan Soppe, as well as the hiring of Erin Heims and Allison Streck. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

2019-2020 Policy & Procedure Handbook

A draft of the 2019-2020 Policy and Procedure Handbook was included in the packet for review and approval. As recommended by the Student Services Committee, the substance abuse policy was updated to include vaping. The updated policy will need to be reviewed with students.

- **Fr. Steve Rosonke moved to approve the 2019-2020 Policy & Procedure Handbook as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

2019-2020 Executive Committee

- **Fr. Steve Rosonke moved to approve the 2019-2020 Executive Committee of Brian Kane, Chair, Kevin Mullen, Vice Chair, and Dan Walsh, Secretary-Treasurer. Scott Leibfried seconded. The motion carried.**

Executive Session

At 6:51 p.m., a motion was made to convene to Executive Session.

At 7:17 p.m., a motion was made to conclude Executive Session.

- **Brian Kane moved to authorize Phil Bormann to negotiate an offer with the preferred candidate for the St. Anthony and Our Lady of Guadalupe principal position. Sharon Wulfekuhle-Hefel seconded. Kevin Mullen abstained. The motion carried.**

Emergency Operations Plan

Emergency Operations Plans for Wahlert Catholic High School, Mazzuchelli Catholic Middle School, St. Anthony/Our Lady of Guadalupe Elementary and Early Childhood Center, Resurrection Elementary and Early Childhood Center, Holy Ghost Elementary and Early Childhood Center, St. Columbkille Elementary and Early Childhood Center, and St. Joseph the Worker Early Childhood Center were created and require board approval.

- **Fr. Steve Rosonke moved to approve the Emergency Operations Plans for all school sites. Brian Kane seconded. The motion carried.**

Meeting adjourned at 7:19 p.m.