

**Board of Education Meeting**  
**January 21, 2020**  
**Schrup Family Board Room**

**Board Members Present:** Brian Kane, Dan Walsh, Diane Rambousek, Kelley Schiesl, Kevin Mullen, Fr Phil Gibbs, Scott Leibfried, Sharon Wulfekuhle-Hefel, Fr. Steve Rosonke, Todd Link

**Staff Members Present:** Bob Noel, Todd Wessels, Bonnie Sigwarth and Phil Bormann

Meeting began with prayer at 5:31 p.m.

**Approval of Minutes**

Minutes from the December 17, 2019 Board of Education meeting were included in the packet for review. An amendment was made to correct the date of the meeting minutes that were approved to November 19, 2019, not December 17, 2019.

- **Dan Walsh moved to approve the December 17, 2019 meeting minutes as amended. Kevin Mullen seconded. The motion carried.**

**Consent Agenda Items**

Committee minutes and reports from system administrators were included in the packet for review. Phil Bormann highlighted a water pipe leak in the Wahlert parking lot that was due to shifting soil over time. The cost will likely be Holy Family's responsibility and is yet to be determined.

- **Sharon Wulfekuhle-Hefel moved to accept the committee minutes and reports as presented. Dan Walsh seconded. The motion carried.**

**Chief Administrator Report**

Phil Bormann gave each board member the book entitled *Prepared* by Summit's founding principal, Diane Tavenner. *Prepared*, one of Bill Gates recommended top five books to read, shares why we need to prepare every student for success and fulfillment. Lisa Krapfl is working with a parent to get a book-club started so others can more fully understand the impact of our work.

It was a challenging year for the "Our Faith" STO program with only 80.2 percent of the goal raised. Changes in federal tax code, including limiting deductibility, presented significant challenges.

Additional "Come and See" nights are planned in February for Holy Ghost and St Anthony families. Parents are thankful for a second opportunity to visit each elementary building. A total of five students have transferred out of the system due to the elementary school transitions. St. Anthony and Holy Ghost students who register for 2020-2021 will receive a new uniform polo as a token of appreciation for staying with Holy Family.

Pre-registration is 100 students ahead compared to this time last year. Our Lady of Guadalupe has a waiting list for incoming kindergarteners with 54 currently registered and 13 more interested.

Late-start Fridays will no longer be considered for 2020-2021. Professional learning time will be incorporated into the existing calendar. The possibility of late-start Fridays will be revisited when the 2021-2022 calendar is created.

Title funds will be used to hire a behavioral specialist through Dubuque Community Schools to assist with internal screening and intervention plans.

The strings program, currently offered to fourth and fifth grade students, will now be offered at the sixth grade level.

Phil Bormann met with parish priests who have a Holy Family school or early childhood center to get their feedback on Platform for Excellence and facility needs.

Early retirement was accepted by two elementary teachers. Those who elected to continue working shared their love for Holy Family and felt compelled to continue their ministry.

### **Resurrection Building Update**

Phil Bormann shared floor plans and schematics from IIW showcasing the proposed Resurrection building, along with a breakdown of cost. Phil also highlighted a formal request from Resurrection Parish for Holy Family to contribute \$3.55 million to the Resurrection building project. Board members discussed costs and the anticipated timeline.

### **Platform for Excellence Phase One**

A document outlining Phase One of Platform for Excellence was distributed for review. The fundraising goal of Phase One is \$17.5 million with a little over \$9 million dedicated to updating all three elementary schools in the next five years. The full comprehensive plan of Platform for Excellence will be shared with potential donors.

- **Fr. Steve Rosonke motioned to accept and approve Phase One of Platform for Excellence as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

### **Resurrection Pledge Request**

On January 10, 2020, Resurrection Parish submitted a formal request for Holy Family to contribute \$3.55 million to the Resurrection building project. The request, along with information on the building project, was presented at the Facilities, Advancement and Finance Committee meetings as required by the HFCS Policy for Parish Initiated Capital Projects, which applies to any request exceeding \$500,000. The Finance Committee discussed the request in-depth at their January 17, 2020 meeting and agreed that one hundred percent of the pledge would need to come from Platform for Excellence Phase One fundraising. The Finance Committee made a recommendation to the board for Holy Family to commit \$3.55 million to the Resurrection building project over five years. The following proposed resolution was shared with board members:

Church of the Resurrection (“Resurrection”), desires to build a new Catholic early childhood center and kindergarten through 5th grade Catholic elementary school (the “Project”) at a projected cost of \$9.6 million;

Resurrection has, pursuant to the HFCS Policy for Parish Initiated Capital Projects, provided a request to HFCS on January 10, 2020, for a pledge to the Project, along with plans, cost estimates and its own capital campaign study, including a contribution from HFCS to the Project in the amount of \$3.55 million;

After review of the Resurrection request by its facilities, advancement and finance committees, HFCS pledges to pay to Resurrection, from the HFCS capital campaign called “Platform for Excellence,” an amount not to exceed \$3.55 million in equal annual payments over five (5) calendar years to commence no later than one year after the Project commences, subject to the following:

- (1) Resurrection complies with all Archdiocese of Dubuque (the “Archdiocese”) policies, proxies and other requirements in a timely fashion, including, among other things, approval of the plans, financing and commencement of its own capital campaign to fund its share of the Project;
- (2) HFCS complies with all Archdiocesan policies, proxies and other requirements in a timely fashion applicable to HFCS with regard to this pledge prior to commencing its aforesaid pledge payments; and,
- (3) The final amount of the pledge shall be thirty-seven percent (37%) of the final cost of the Project (not to exceed \$3.55 million). Any excess amount of the pledge over thirty-seven percent (37%) of the final Project cost shall reduce the HFCS pledge accordingly.

The HFCS administration, for and on behalf of HFCS, is authorized and directed to (i) pursue the compliance with, and to obtain the proxies for, the Archdiocesan policies applicable to HFCS in a timely fashion, (ii) cooperate with, assist in kind when it can and observe Resurrection’s compliance with all Archdiocesan policies applicable to Resurrection, and (iii) initiate and raise the funds pursuant to Phase One of Platform for Excellence, and to undertake and do all things necessary or incidental to accomplish the foregoing.

- **Fr. Steve Rosonke moved that the Holy Family Board of Education approve the above resolution as presented. Scott Leibfried seconded. Fr. Phil Gibbs abstained. The motion carried.**

### **2020-2021 Substitute and Volunteer Handbooks**

Drafts of the 2020-2021 Substitute Handbook and Volunteer Handbook were included in the packet for review.

- **Dan Walsh moved to approve the 2020-2021 Substitute Handbook and Volunteer Handbook as presented. Kevin Mullen seconded. The motion carried.**

### **Executive Session**

At 6:49 p.m., Dan Walsh moved and Kevin Mullen seconded to convene to Executive Session.

At 7:10 p.m., a motion was made to conclude Executive Session.

The meeting adjourned at 7:10 p.m.