

Board of Education Meeting
May 19, 2020
Meeting held via Zoom

Board Members Present: Todd Link, Diane Rambousek, Dan Walsh, Kelley Schiesl, Scott Leibfried, Brian Kane, Fr. Steve Rosonke, Fr. Phil Gibbs, Kevin Mullen

Board Members Absent: Sharon Wulfekuhle-Hefel

Staff Present: Phil Bormann, Bob Noel, Bonnie Sigwarth and Mary Sulentic

Meeting began with prayer at 5:31 p.m.

Approval of Minutes

Minutes from the April 7, 2020 Board of Education meeting were included in the packet for review.

- **Kevin Mullen moved to approve the April 7, 2020 meeting minutes as presented. Fr. Steve Rosonke seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Kelley Schiesl moved to accept the meeting minutes and reports as presented. Scott Leibfried seconded. The motion carried.**

Chief Administrator Report

Phil Bormann recently reached out to all parish priests and met with them regarding their partnership with Holy Family and how their needs can be supported more fully.

Plans for end of the year celebrations continue to take shape. Holy Ghost School is planning for a drive-through parade on June 1 where parents and students can see and say goodbye to their teachers and school at a safe distance. St. Anthony will also hold something similar along with a virtual celebration.

Wahlert plans to hold an in-person graduation ceremony on June 20, with an alternative date of August 1. If an in-person ceremony is unable to be held, a virtual recognition has already been recorded as a backup. Graduating seniors will also be recognized on area billboards in the coming weeks.

Rebecca Mueller is working with principals to create virtual opportunities for interested families to see our schools. Individual phone calls are also being made to families who have not yet registered, encouraging them to do so. At this time, elementary school registrations are ahead of budget projections. Middle and high school registrations are on-track when compared to last year.

Phil Bormann is working with Lisa Krapfl on Holy Family's Return to Learn plan that will need to be completed by July 1. Teams are being assembled to assist in developing the plan, which will need to include on-site delivery, continuous learning, and hybrid plans ready for next year. The weekly survey that has been going out to families will be geared towards gaining feedback for next school year starting this week.

Supporting parishes were given an optional 50 percent reduction to their June and July assessment. Any money received in addition to their 50 percent payment will be funneled to parishes with greater need. Holy Spirit Parish will also receive \$120,000 in relief for their 2020-2021 parish assessment.

The 12-month early childcare centers have moved from a low of 17 students to in the low 40s. As more restrictions lift, it is the hope that more families will continue to return.

There are currently several teaching positions open throughout the system, which include elementary music and counselor, Wahlert math, Wahlert assistant principal, and several Our Lady of Guadalupe classroom teachers. There is currently a shortage of teachers in the Visiting Teachers from Spain program, but there have been several excellent applicants so far.

Virtual Learning Update

Phil Bormann gave a quick update on virtual learning. Teachers are working incredibly hard to encourage students to stay connected and continue their education. There are many facets to this type of work, but they are doing an excellent job of working through those challenges.

Board Resolution

- **Fr. Phil Gibbs moved to approve the board resolution affirming the designation of Holy Family Catholic Schools as the beneficiary of Msgr. John Robert McClean and authorizing Phil Bormann, Chief Administrator, to sign any and all documents to claim redemption to the IRA. Scott Leibfried seconded. The motion carried.**

Contract Release Requests

Two requests for contract release for an elementary guidance counselor and high school math teacher were included in the packet for review. Phil Bormann recommended the board grant the requests pending payment of an early release penalty.

- **Fr. Steve Rosonke moved to approve the contract release requests as presented. Diane Rambousek seconded. The motion carried.**

Early Retirement Request

A request for early retirement from an elementary teacher was included in the packet for review. Phil Bormann confirmed that the teacher qualifies in terms of years of experience and age and recommended the board approve the request.

- **Kelley Schiesl moved to approve the early retirement request as presented. Todd Link seconded. The motion carried.**

Candidate Recommendation

Phil Bormann announced that Lisa Krapfl has accepted the position of Director of Curriculum and Instruction. Lisa is highly qualified for the position and has already begun working on plans for next school year. Lisa will officially begin her new position on August 1.

- **Diane Rambousek moved to approve the hiring of Lisa Krapfl as Director of Curriculum and Instruction. Scott Leibfried seconded. The motion carried.**

2020-2021 Employee Handbook

Mary Sulentic highlighted changes to the 2020-2021 Employee Handbook including the addition of a temporary layoff policy.

- **Dan Walsh moved to approve the 2020-2021 Employee Handbook as presented. Kevin Mullen seconded. The motion carried.**

Parish Assessments

Brian Kane requested a motion to approve the interim action made via email vote on parish assessments.

- **Dan Walsh moved to accept the recommendation to reduce parish assessments by 50 percent for the remainder of the 2019-2020 fiscal year. Diane Rambousek seconded. The motion carried.**
- **Dan Walsh moved to accept the recommendation to lower the assessment for Holy Spirit Parish for the 2020-2021 fiscal year by \$120,000. Todd Link seconded. The motion carried.**

2020-2021 Early Childhood Handbook

- **Scott Leibfried moved to approve the 2020-2021 Early Childhood Handbook as presented. Kelley Schiesl seconded. The motion carried.**

2020-2021 Policy and Procedure Handbook

Changes made to the 2020-2021 Policy & Procedure Handbook were highlighted including updates to the Substance Abuse Policy and dress codes.

- **Fr. Steve Rosonke moved to approve the 2020-2021 Policy and Procedure Handbook as presented. Diane Rambousek seconded. The motion carried.**

Meeting adjourned at 6:15 p.m.