

**Board of Education Meeting**  
**January 19, 2021**  
**Schrup Family Board Room**

**Board Members Present:** Todd Link, Fr. Phil Gibbs, Diane Rambousek, Scott Leibfried, Sharon Wulfekuhle-Hefel, Kelley Schiesl, Brian Kane, Fr. Steve Rosonke, Kevin Mullen, Dan Walsh

**Staff Members Present:** Bob Noel and Phil Bormann

Meeting began with prayer at 5:30 p.m.

**Approval of Minutes**

Minutes from the December 15, 2020 Board of Education meeting were included in the packet for review.

- **Fr. Steve Rosonke moved to approve the December 15, 2020 meeting minutes as presented. Todd Link seconded. The motion carried.**

**Consent Agenda Items**

Committee minutes and reports from system administrators were included in the packet for review.

- **Scott Leibfried moved to accept the meeting minutes and reports as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

**Executive Session**

At 5:34 p.m., Kevin Mullen moved and Sharon Wulfekuhle-Hefel seconded to convene to Executive Session.

At 6:31 p.m., a motion was made and seconded to conclude Executive Session.

- **Fr. Phil Gibbs moved to affirm the mask policy. Diane Rambousek seconded. The motion carried.**

**Chief Administrator Report**

Mary Sulentic, HR Coordinator, and parish priests are visiting school sites this week to honor each faculty and staff member with a blessing and a gift card to thank them for their hard work and perseverance over the last year.

The Religion and Mission Committee will be creating an assessment tool that will serve as a Catholicity lens for principals and classroom teachers to make sure all activities are aligned to our faith.

Rebecca Mueller is working with an IBM professional and Holy Family parent to construct a tool to predict at-risk students who may leave our system and to identify qualities and traits of students and families who have a tendency to stay with the system.

Phil will be working with supervisors and administrators to revisit the Strategic Plan and select priority initiatives for 2021.

On-site school attendance will be required of students in order to participate in or attend extracurricular activities going forward.

As part of the strategic planning for early childhood, taking a comprehensive look at pay and benefits to ensure Holy Family is competitive.

### **Circle of Celebration Update**

Bob Noel gave a quick update on the raffle for Circle of Celebration. In lieu of the Quick Cash Raffle that has been done in the past, a brand new Toyota RAV4 provided by Andersen-Weber will be the grand prize this year. In addition, Holy Family is the first non-profit organization in the state of Iowa to obtain a waiver allowing for chances to be sold online.

### **Our Lady of Guadalupe Transition Update**

Committees are meeting weekly to prepare for the Our Lady of Guadalupe transition to the Holy Family campus. An informational community meeting will be held soon and will be communicated later this week.

### **St. Columbkille Update**

Holy Family continues to work on prioritizing needs at St. Columbkille School and will continue to update the board on progress.

### **Parish Assessment Update**

At their January 12 meeting, the Assessment Committee approved an assessment formula, which will gradually reduce parish assessments over three years resulting in Tier 1 parishes paying 40 percent and Tier 2 parishes paying 60 percent of their line item income. Brian Kane thanked parish priests for their work and three-year commitment and reiterated Holy Family's commitment to continued work on assessment reductions going forward.

### **2021-2022 and 2022-2023 System Calendars**

Drafts of the 2021-2022 and 2022-2023 system calendars were included in the packet for review.

On the 2022-2023 calendar, Sharon Wulfekuhle-Hefel suggested adjusting the professional development days to begin one day later on August 16 due to August 15 being a Holy Day. This will be adjusted.

At the December meeting, board members discussed how to allow teachers more professional development time to focus on strategic planning initiatives. Two options were considered including aligning with Dubuque Community Schools and adopting one-hour late start Fridays, or creating an academic innovation fund that would allow for extra-curricular committees that can be joined based on teacher interests.

Based on input from the board and results from a survey completed by staff and parents, a recommendation was made to not adopt late-start Fridays for the upcoming two calendar years and go forward with an academic innovation fund.

- **Scott Leibfried moved to approve the 2021-2022 system calendar as presented and the 2022-2023 system calendar with the adjustment to the professional development start date. Diane Rambousek seconded. The motion carried.**

### **Notification of Reductions**

In compliance with Archdiocesan policy #4111.22 regarding reduction of contracted staff, the Holy Family Board of Education requested that Holy Family administration conduct a review of staffing needs for the 2021-2022 school year. If necessary, as per policy, staff reduction recommendations must be made no later than the regular March board meeting.

- **Fr. Phil Gibbs moved to approve the request that Holy Family administration conduct a review of staffing needs for the 2021-2022 school year. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Meeting adjourned at 6:47 p.m.