

**Board of Education Meeting  
April 13, 2021  
Schrup Family Board Room**

**Board Members Present:** Kevin Mullen, Brian, Kane, Todd Link, Diane Rambousek, Scott Leibfried, Sharon Wulfekuhle-Hefel, Kelley Schiesl, Dan Walsh, Fr. Phil Gibbs and Fr. Steve Rosonke

**Staff Present:** Phil Bormann

**Approval of Minutes**

Minutes from the March 23, 2021 Board of Education meeting were included in the packet for review.

- **Kelley Schiesl moved to approve the March 23, 2021 meeting minutes as presented. Dan Walsh seconded. The motion carried.**

**Consent Agenda Items**

Committee minutes and reports from system administrators were included in the packet for review.

- **Todd Link moved to accept the committee minutes and reports as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

**Chief Administrator Report**

Phil Bormann recently met with the Deanery to update them on the Platform for Excellence campaign, kindergarten enrollment cap, and to learn more about their interest in assisting with Catholic formation of Holy Family teachers. Phil reminded board members to be sure they are connecting with their parish priests to help close the communication gaps between the school and the parish community.

Kevin Mullen will be finishing up his third year of his second term as a board member representing St. Joseph Parish in Key West. A new board member (to be determined) will take his place beginning in the 2021-2022 school year.

The Religion and Mission Committee has been working on a Catholic lens to help make sure all activities across the system are aligned with the Catholic faith. They are also looking into how to more appropriately and deliberately onboard new teachers to the faith community.

Holy Family has been approached as a possible location for hosting a COVID-19 vaccine drive that would be open to the community. Phil is working with team members and the Archdiocese to determine if this is possible.

Part of the Platform for Excellence campaign will be to raise more money for student scholarships. Rebecca Mueller, Enrollment Director, is researching all parameters pertaining to scholarships to make sure all legal guidelines are followed.

The secondary administrative team is working to reimagine several secondary positions, including the role of school counselor staff and campus ministry. The goal is to focus these roles around strategic planning initiatives.

Certified contracts were distributed to teachers and administrators on Friday, April 9. The hiring process has also begun for the 2021-2022 school year.

A new certified job posting platform for Teach Iowa has been launched. Tessa Petsche has led the way on learning the new system and training principals on how to access and use their accounts. This will help streamline the recruiting and hiring process going forward.

### **Our Lady of Guadalupe Transition Update**

Portzen Construction was the low bid for the Our Lady of Guadalupe transition to the Holy Family campus. Portzen will start breaking ground this week on the early childhood and elementary playgrounds. Other aspects of the construction are already underway, with a goal to finish all work by July 6.

### **Resurrection Update**

Fr. Phil Gibbs reported that the Resurrection capital campaign is going well. Resurrection will be meeting with the finance council of the Archdiocese to discuss the need for a loan to cover the remainder of the project. Fr. Gibbs thanked Holy Family for assisting with the process so substantial interest is not incurred on the loan.

Resurrection students will be housed in the St. Anthony building as construction is completed during the 2021-2022 school year. A great turnout of Resurrection families and staff toured the St. Anthony building. Overall, feedback has been positive.

### **St. Columbkille Update**

Work is being done to determine the scope of what is possible at St. Columbkille. Phil Bormann will meet with Fr. David Schatz, Fr. Tom McDermott, Barb Roling, Joann O'Connell and Jeff Rusch in the coming weeks to discuss the project.

### **Enrollment Cap**

A draft of the Holy Family Admissions Policy was shared with board members at the last meeting and has since been shared with priests. The policy will be added to the 2021-2022 Policy and Procedure Handbook, which will come to the board for approval at the May meeting.

### **Other Items**

Fr. Phil Gibbs shared feedback that has been received from parishioners who are choosing not to come back to Mass. Some parishioners have expressed that they no longer feel Mass is necessary after being away due to COVID-19. On behalf of pastors, Fr. Gibbs requested Holy Family's help in connecting families to the parishes once again. Holy Family will work on messaging that will be sent to families to help encourage them to support their parishes by returning to Mass. Meeting adjourned at 6:02 p.m.