

**Board of Education Meeting**  
**June 16, 2022**  
**Schrup Family Board Room**

**Board Members Present:** Todd Link, Kelley Schiesl, Dan Walsh, Diane Rambousek, Brian Kane, Sharon Wulfekuhle-Hefel, Fr. Jim Goerend, John Meinert

**Board Members Absent:** Fr. Phil Gibbs and Scott Leibfried

**Staff Present:** Phil Bormann and Tom English

**Guests Present:** Jwan and Trisha Brookins, Danielle Moore and other members of the community

Meeting began with prayer at 5:34 p.m.

**Public Comment**

Trisha Brookins thanked the board for making the last board meeting a very positive experience for her daughter, Trinity, who donated toys and books representing different ethnicities in honor of her birthday.

Jwan Brookins shared that he feels very positively about the changes made to the policies and he is encouraged and looking forward to the improvements across the board and Holy Family system going forward.

**Approval of Minutes**

Minutes from the May 19, 2022 Board of Education meeting were included in the packet for review.

- **Sharon Wulfekuhle-Hefel moved to approve the May 19, 2022 meeting minutes as presented. Todd Link seconded. The motion carried.**

**Consent Agenda Items**

Minutes and reports from system administrators were included in the packet for review.

- **Dan Walsh moved to accept the meeting minutes and reports as presented. Diane Rambousek seconded. The motion carried.**

**Chief Administrator Report**

In July, we will welcome two new priests into our deanery. Fr. Quint will be with us as our Pastoral Coordinator and serve at Cathedral and St. Patrick's. Fr. Brian Dellaert will serve at St. Joseph the Worker. Msgr. Toale will move to St. Joseph the Worker Key West.

- Brian Kane thanked Fr. Jim Goerend for the wisdom he brought to the board during his time as Pastoral Coordinator.

Holy Family's theme for the 2022-2023 school year will be a continuation of this year - *Called Together*. Our emphasis will be on Sunday Mass with the tagline: "Our school week begins on Sunday."

Holy Family is at 99 percent of the budget goal for enrollment. Rebecca Mueller, Enrollment Director, feels it is promising that we will surpass our goal and see overall growth for the system.

There are quite a few Holy Family employees who are working all summer long on curriculum planning and professional development. Lisa Krapfl, Curriculum Director, is offering some terrific leadership and professional development opportunities this summer for staff. Lighthouse teams will begin meeting to work on the implementation of Leader in Me system-wide. There will be two full professional development days focused on Leader in Me, as well as check-ins and mentorship throughout the year and training over the course of three years.

The St. Anthony site had a water main break toward the end of the school year. Thanks to our maintenance staff and Portzen Construction, the issue was fixed quickly and students only missed one day of school.

Dubuque County Supervisors approved \$400,000 to go toward the Holy Ghost Early Childhood project. This will also help the parish offset some of their costs related to sidewalks and the parking lot. Phil thanked Sarah Martineau for heading up a lot of the work on grants.

Early childhood is looking at several opportunities in the community to see if Holy Family wants to partake in additional programming and support.

All open teaching positions have been filled. St. Columbkille hired an additional kindergarten teacher to accommodate increased enrollment and the need to move to three sections.

Daniel Thole will join the Holy Family system in 2022-2023 as principal of Mazzuchelli Catholic. Doug Varley will transition to Wahlert Catholic as assistant principal for grades 9-12.

Tessa Petsche will be transitioning to a new position in July as Student Information and HR Systems Coordinator. Through her new position, she will be taking over several of Kelly Mussehl's technology-related duties as well as focusing on more employee recruitment and retention for the system. Brian Kane requested the board pass a resolution to thank Tessa for her work.

- **Fr. Jim Goerend moved to thank Tessa for all the work she has done so far and for the support she has given the Board of Education. Kelley Schiesl seconded. The motion carried.**

### **Equity and Cultural Responsiveness**

An update on what the board has been working on, including policy changes, improved training and information regarding Leader in Me, was recently shared out to the Holy Family community. Holy Family also continues to work on additional training and improvements. The Executive Committee continues work to create a system-wide equity statement.

## **2022-2023 Policy & Procedure Handbook**

A draft of the 2022-2023 Policy and Procedure Handbook was shared with the board for their final approval. All changes were outlined.

- **Dan Walsh moved to approve the 2022-2023 Policy and Procedure Handbook as presented. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

Trisha Brookins asked if there is a requirement that the teachers share the handbook and updated policies with students so they are aware. Phil shared that the administrator at each school site is responsible for making sure the policies are communicated to the students.

## **Athletics Update**

Tom English, Athletic Director, shared the following updates on athletics and activities:

- A new batting cage is being installed on the softball field on the west side of Mazzuchelli thanks to several generous donations received from parents.
- Two new scoreboards have been installed in the Wahlert gym. The new scoreboards will help accommodate the Athletic Association's mandate for all high schools to use shot clocks. A new scoreboard will also be installed on the soccer field next year.
- Branding is completed in the boy's locker rooms and weight room. The girl's locker room will also have branding as well.
- Girls wrestling will be a sanctioned sport beginning in 2022-2023. There were 20 girls who participated in wrestling last year. Holy Family will hire Chloe Lloyd, two-time national champion, who will serve as the associate to the head coach. The team will have their own budget and will compete in their own tournaments. Tom shared that there are several schools modeling their programs after what Holy Family has done so far.
- The following coaches joined the system in 2021-2022: Savannah Johnson and Cameron Scott (soccer), Eric Mueller (men's golf), and Tyler Lang (softball).
- Lindsey Beaves will be returning as the Wahlert volleyball coach in 2022-2023 with her assistant coach, Chris Lenart.
- There has also been some staff turnover in the Wahlert fine arts department. Emma Denner, band director, worked her first year in 2021-2022 with 50+ students participating in band with a bigger focus on marching band. She also plans to start a color guard. Kylie Schulz also served her first year in 2021-2022 as the Wahlert theater director with several successful productions. Amy Pham will join the system as the new Wahlert choir and show choir director in 2022-2023, replacing Aaron Behnke.
- Owen Funke (Wahlert alum and Loras graduate) began work this year as the Youth Programming Coordinator. This position was born out of last year's parent surveys calling for more after-school programming across the system. Owen is in charge of all after-school programming including arts, academics, athletics and clubs, as well as summer camps. He did an excellent job implementing track schedules at each elementary school this spring and is currently focused on summer camps. Owen will transition to full-time in July. Federal Title funds are being used to fund this position with the goal to generate enough funds to make it a self-sustaining position in the future.
- The Wahlert Golf Outing was held on Monday, June 13 with 100 golfers participating and 120 total for dinner. It was a great event and the weather cooperated!

The board thanked Tom for all of his hard work and the time and energy he has given to all activities.

### **Verify Email Votes for Teacher Candidates**

- **Dan Walsh moved to verify email votes for the hiring of Abby Blatz, Margaret Voorhees, Elizabeth Koestler, Annareya Cruz and Noelia Arias Campello. Todd Link seconded. The motion carried.**

### **2022-2023 Executive Committee**

- **Fr. Jim Goerend moved to approve the 2022-2023 Executive Committee of Dan Walsh - Chair, Brian Kane - Vice Chair, Diane Rambousek - Secretary & Treasurer, and Fr. Quint - Pastoral Coordinator. Sharon Wulfekuhle-Hefel seconded. The motion carried.**

### **Departing Board Members**

The board thanked John Meinert, Todd Link and Fr. Jim Goerend for their service to the Board of Education.

John Meinert shared that it was a pleasure working with the board over the last year and wished everyone good luck in the future.

Todd Link shared that he has been reflecting a lot in the past week on his time with Holy Family and is so proud of Holy Family staff for their perseverance through the COVID pandemic as well as all the progress they have made in so many great ways.

### **School Safety**

Brian Kane joined the State of Iowa Board of Education meeting recently where information was shared regarding the \$100 million of federal money that will be available to both public and private schools for school safety. Specifically, the funds are meant to go towards conducting vulnerability assessments, conduct active intruder training, and other school safety initiatives. Schools are eligible for up to \$50,000 for the security of their building.

Phil Bormann shared what Holy Family is already doing in regards to emergency preparedness.

- Each classroom is outfitted with an emergency response bag filled with supplies recommended by the Dubuque police department and fire rescue.
- Annual reviews, drills, tabletop discussions and walk-throughs are also conducted so everyone is aware of exits and what to do in case of an emergency.
- Holy Family also follows Dubuque Community Schools with the “I Love You Guys” reunification plan, which provides detailed instructions on how to safely reunite students with their families in the aftermath of an emergency.
- Emergency drills were added to the system calendar and will be held four times throughout the year - the first week of school, October, January and March.

Daniel Moore asked if there is a similar plan for summer camps. Phil shared that after the school day it is difficult to monitor who is entering the building and there could be more focus on that. Early childhood before and after care has similar plans in place for school safety.

### **Other Items**

Sharon Wulfekuhle-Hefel requested that the new administrators attend the August board meeting so they can be introduced to the board. Phil will make sure all new administrators are invited to the next meeting.

This meeting marks Brian Kane's last meeting as Board Chair. The board thanked Brian for his years of service and leadership. Brian will serve on the board as Vice Chair for one more year in the 2022-2023 school year.

Meeting adjourned at 6:25 p.m.