

Board of Education Meeting
August 17, 2023
Schrup Family Board Room

Board Members Present: Dan Walsh, Fr. Dennis Quint, Fr. Phil Gibbs, Isabelle Pattarozzi, Mike Dodds, Amy Henn, Cole Cluchey and Diane Rambousek

Board Members Absent: Kevin Mullen and Scott Leibfried

Staff Present: Phil Bormann

Meeting began with prayer at 5:34 p.m.

The board welcomed new board members, Amy Henn and Mike Dodds. Amy has six children, four of which are in the Holy Family system. She will be representing Resurrection Parish. Mike has four children, all within the Holy Family System. He will be representing Holy Spirit Parish.

The new principals, Sara Weires and Meredith Willman were present in the beginning for introductions to the board. Sara Weires is the new principal at Resurrection and Meredith Willman at St. Columbkille. The board welcomed them and is excited to have them in their leadership roles for the system.

Approval of Minutes

Minutes from June 26, 2023 were included for review.

- **Fr. Phil Gibbs moved to approve the June 26, 2023 meeting minutes as presented. Diane Rambousek seconded. The motion carried.**

Consent Agenda Items

Committee minutes and reports from system administrators were included in the packet for review.

- **Cole Cluchey moved to accept committee minutes as presented. Isabelle Pattarozzi seconded. The motion carried.**

Chief Administrator Report

Phil Bormann shared that the theme for this year is *Communion of Saints*. Phil met with Ruth Carlson, Fr. Dennis Quint, and Fr. Andy Upah to discuss goals related to Catholic identity, prayer before class/practice, body and blood at Mass again, Mass expectations, etc. Fr. Quint expressed that with ESAs and more students in the system that may not be Catholic, we need to be Catholic to the core and better about prayer during the day. Fr. Quint met with Principal Kathleen Konrardy and will be Our Lady of Guadalupe's point priest and have further interaction in the classrooms.

Holy Family has seen an increase of 69 students in the system, an increase of 4 percent. Kindergarten enrollment saw a 20 percent increase, 6th grade with a 14 percent increase, and 9th grade with a 4 percent increase compared to 2022-2023 certified enrollment.

All new leaders and teachers attended Summit training in Chicago in July that emphasized math and how Gradient Learning (Summit) will continue to evolve as the needs of our students change. Holy Family is in the second year of all sites becoming Leader in Me schools. LightHouse teams were in before the rest of the teaching staff to prepare for professional development. K-5 religion and K-3 social studies will be implementing a new curriculum this year. PK-K at Resurrection and St. Columbkille will be implementing the Catechesis of the Good Shepherd as well.

The St. Columbkille renovation is in the planning stages for a three-section elementary school. Right now the focus is on accommodating students during construction for the 2024-2025 school year. St. Joseph the Worker is putting finishing touches on their renovation, care was able to expand by four rooms and eight rooms were completely renovated. The warming kitchen was paused when ESAs were approved, but this year efforts will be refocused on that again.

Dan Walsh shared that the auditors wrapped up last week on site and we expect them to present it in September to the Finance Committee and the board will see it in September or October.

Phil shared that as far as hiring, all certified positions have been hired for the 2023-2024 school year. The only exception was a late job posting for Mazzuchelli that would have allowed an existing teacher to move into a new position within the system, however, there was not adequate time for an applicant. Phil expressed that the principals are doing a great job already. Regarding pay and benefits, this school year the faculty and staff will move to a 3 percent match on a 6 percent maximum contribution to their 401k and the salary will be 90 percent plus of the local job market.

School Safety Updates

Phil Bormann updated the board on school safety initiatives. Safety Assessments were done at each site and we are in the process of applying for the \$50,000 Safety Grant. Some of the items that would be purchased using the safety grant include phone updates, camera updates, radios/walkies, blinds, door sticks and sleeves, emergency locks on exterior doors, and ballistic glass film. On Monday, August 21, there will be an intruder training for staff on campus.

2023-2024 Executive Committee

Fr. Phil Gibbs asked how the executive committee is determined. Fr. Phil Gibbs shared their parish nomination process and was just curious how the executive committee was determined. Phil shared that they try to make it a well-balanced group in terms of perspective, skills and knowledge. Dan Walsh stated that the bylaws determine the term and restrict some of it, but it's something that could be looked into to see if there's a better way of determining.

- **Fr. Phil Gibbs moved to approve the 2023-2024 Executive Committee of Dan Walsh - Chair, Kevin Mullen - Vice Chair, Diane Rambousek - Secretary & Treasurer, and Fr. Dennis Quint - Pastoral Coordinator. Isabelle Pattarozzi seconded. The motion carried.**

Swap

Dan Walsh explained to the board how the Swap got to where it is today. The Swap is currently fluctuating right around \$500,000 and does not expire until 2036. Dan expressed that the timing is likely right for us to get out as money has been set aside in the bank for this and it will release most financial covenants with financial partners. The Finance Committee has recommended unwinding the Swap, when it is at \$500,000 or less and retiring the remainder of the bonds shortly after.

The board discussed unwinding the Swap versus holding off until it expires in 2036. Resolutions regarding the Termination of Swap Agreement with Piper Sandler Financial Products II and the Authorization for Early Redemption of Bonds were shared with the board.

- **Mike Dodds motioned to approve the termination of the Swap agreement with Piper Sandler Financial Products II and authorize the Board Chair to unwind it. Diane Rambousek seconded. The motion carried.**
- **Fr. Dennis Quint motioned to approve the authorization for the early redemption of the bonds. Cole Cluchey seconded. The motion carried.**

Verification of Email Votes

- **Isabelle Pattarozzi motioned to verify the email votes for the hiring of Mary Beth Garrett. Amy Henn seconded. The motion carried.**

Executive Session

At 6:30 p.m., Diane Rambousek motioned and Isabelle Pattarozzi seconded to convene to executive session, excusing Phil Bormann from the executive session.

At 6:38 p.m., a motion was made and seconded to conclude the executive session.

Meeting adjourned at 6:38 p.m.