

**Holy Family Catholic Schools
School Board Meeting
Thursday, June 19, 2025 at 5:30 p.m.
Schrup Family Board Room**

Members Present: Dan Walsh, Fr. Dennis Quint, John Callahan, Annie Murphy, Maggie Kramer, Isabelle Pattarozzi, Rennie Root, Mike Dodds, Kevin Mullen

Members Absent: Jeff Weber and Fr. Steve

The meeting began with prayer at 5:30 p.m.

Advancement Update

Bob Noel, Director of Institutional Advancement, was present to provide an update on advancement efforts. The Advancement Office met its goals for the Student Impact Fund Appeals, despite some noted challenges. Fund-a-Cause performance was down, attributed in part to recent campaign asks and a perception that Educational Savings Accounts reduce the need for donations. However, there was a positive momentum with the addition of several new business partners participating in the Circle of Celebration.

Bob is currently hiring for an Alumni & Community Relations Coordinator. Community-building events include class reunions, homecoming tailgate, Mass of Remembrance and a celebration of Holy Family's 25th anniversary.

Bob shared details about the transition to the Holy Family Legacy Foundation. The Articles of Incorporation have been filed with the Secretary of State, and the next step is applying for 501(c)(3) tax-exempt status. A Request for Proposals for investment managers is currently in progress. Endowed assets that will move under the foundation's ownership include scholarships, Platform Phase I, and Building on Faith.

A question was raised regarding the process for transferring funds to the foundation. It was noted that the Finance Committee will review and make a recommendation to the Board. Once the 501(c)(3) status is in place, a Board resolution will be required to authorize the foundation to accept donated funds.

Bob was asked how he is feeling in his role. He acknowledged that while it has been a learning curve, he feels supported by a phenomenal community, and expressed a need for new donors to step up.

Bob also noted a shift in donor demographics, with many current donations still coming from generational wealth, and emphasized the importance of engaging current parents and younger alumni as future donors.

Phil recognized Bob's efforts, stating that he does a great job making calls and actively campaigning on behalf of the system.

Approval of Minutes

Minutes from the May 15, 2025 School Board meeting were included in the packet for review.

- **Fr. Dennis Quint moved to approve the May 15, 2025 School Board minutes as presented. Isabelle Pattarozzi seconded. The motion carried.**

Consent Agenda

Committee minutes and reports from system administrators were included in the packet for review.

- **Rennie Root moved to accept the committee minutes as presented. Annie Murphy seconded. The motion carried.**

Chief Administrator Report

The Catechesis of the Good Shepherd programming will be expanding for the 2025-2026 school year, Resurrection will offer CGS for TK, kindergarten, and first grade and St. Columbkille will offer CGS for pre-k, TK, kindergarten, and first grade. Holy Family will expand access to the Hallow app for all faculty at all sites and add accessibility for students and families as well. In the coming years, there will be a greater focus on how Holy Family students and families are serving their school, parish and broader community.

TK-12 enrollment for the 2025-2026 school year is currently meeting the budgeted production and reflects a 3 percent increase compared to 2024-2025 certified enrollment.

An administrative day was held on June 3 to review strategic planning and academic outcomes to help set up for professional development planning next year.

The Resurrection warming kitchen remodel will be completed by the start of the new school year. The St. Joseph the Worker remodel options are currently being costed out. Once received, additional information will go to the Facilities committee for a recommendation. The OAC gym is also being considered for future updates and improvements.

The Our Lady of Guadalupe Pre-K position is the final certified role remaining to be filled. Although it was initially filled, the approved candidate declined the position. Due to the visa and BOEE licensure status, no official contract had been extended.

Candidate Approval Verification

- **Fr. Dennis Quint moved to verify the email votes made since the last board meeting for the hiring of Misty Auer and Angela Noel. Annie Murphy seconded. The motion carried.**

Board Resolutions

Board resolutions were presented for Dupaco and MassMutual, authorizing Nolan Funke, Director of Finance, to act on behalf of Holy Family Catholic Schools.

Dan Walsh suggested that any future bank resolution reference position titles rather than individual names, to provide flexibility in the event of staffing changes and that the resolution should explicitly state that they supersede all previous authorizations.

- **Mike Dodds moved to approve the current board resolutions. John Callahan seconded. The motion carried.**

2025-2026 Policy & Procedural Handbook

A draft of the 2025-2026 Policy & Procedural Handbook was included in the packet for review. A summary of changes was also included in the packet. The handbook was recently approved at the recent Student Services Committee meeting.

The board reviewed and discussed the proposed changes to the handbook, specifically noting the revision in the dress code regarding facial hair. This policy change was requested by Mr. Marshall, who cited concerns about students with acne being unable to shave. After discussion, the board agreed to maintain the facial hair as established in previous years, prohibiting facial hair. The board acknowledged that the current dress code allows administrators discretion to grant individual exceptions as necessary.

- **Mike Dodds motioned to approve the 2025-2026 Policy & Procedural Handbook as presented, with the exception of the facial hair policy. Kevin Mullen seconded. The motion carried.**

Consolidation Agreement Review

The Consolidation Agreement is to be reviewed every three years by the board and parish pastors. The last review was done in 2022. The Consolidation Agreement, the 2022 Amendment, and the proposed 2025 amendment was included in the packet for review.

- **Fr. Dennis Quint moved to approve the 2025 Amendment to the Consolidation Agreement, subject to any changes in the St. Joseph the Worker energy bill. Rennie Root seconded. The motion carried.**

2025-2026 Executive Committee Members

- **Maggie Kramer moved to approve the 2025-2026 Executive Committee of Kevin Mullen - Chair, John Callahan - Vice Chair, Rennie Root - Secretary, and Fr. Dennis Quint - Pastoral Coordinator. Isabelle Pattarozzi seconded.**

Departing Board Members

The board recognized and expressed deep appreciation for Dan Walsh, who is concluding his two full terms on the School Board. Dan will continue to serve on the Finance Committee, a role he has held for the last fourteen years, where his expertise and steady leadership have been invaluable.

Phil commended Dan's integrity, thoughtful guidance, and unwavering commitment to the mission and values of Holy Family Catholic Schools. His presence to the board has been consistently reflected in the spirit of service, faith and dedication.

Dan shared that it has been a great honor to serve, acknowledging the long commitment required and the inspiring experience, especially witnessing the dedication to faith across the system. He offered his good luck and blessings to the remaining board members as they continue their important work.

A final blessing was given and the meeting adjourned at 6:45 p.m.